

Standing Order Instruction

To The Manager

Date:

Dear Sirs,

Ref: Implementation of Standing Order

Please find on the reverse a completed standing order by your client for immediate execution.

We would be grateful if you would arrange for the aforementioned set up relating to rental payments to be made to our client's account, as detailed on the reverse.

If you have any queries with the enclosed please do not hesitate to contact our property management department on T:90 31 90 90.

Yours sincerely,

Shanks Estate Agents.com

Only To Be Completed On Success Of Application

Date: ____ / ____ / ____

To the Manager _____

I/we hereby authorise and request you to debit my/our account

Tenant Details:

Account Name: _____

Account Number: _____

Sort Code: ____ / ____ / ____

With the sum of : £ _____

(Say) _____

And Credit to:

Landlord Details:

Account Name: _____

Bank & Branch: _____

Account Number: _____

Sort Code: ____ / ____ / ____

Frequency: Monthly

Start Date: ____ / ____ / ____

Final Payment Date: ____ / ____ / ____

Or until further notice from me/us in writing.

It shall be understood that Shanks Estate Agents.com shall not be under any liability for damage or loss caused by omissions to make these payments.

Name/Account Title (Block Capitals) _____

Signature: _____

Signature: _____